

Helpful tips for making reservations on www.womenoffaith.com

1. **Room and Check-In Details:** When booking multiple rooms with multiple people in the rooms, the Room and Reservation page is going to require you to put in names of all the people staying in each room. We know that many times you won't know who those ladies are at the time you are making the reservation, so we suggest the following: You can put the same name for all people on the reservation, and when you know all the names, log back into the reservation and change the names to the correct ones.
2. **Guest and Payment:** You only have to enter your information, if you'll be the main contact for the reservation. Just fill in the spaces with an asterisk to move on to the next page. The only thing you need to enter per page/room assignment is your e-mail address. Under Payment Details for each room, there is a box you can check to have the same payment information applied for each room. Remember to fully read the cancellation policy before checking the box to move on.
3. **Review and Book:** Double check to make sure you have the correct hotel you want, correct check-in/check-out dates, the correct credit card information and contact information. Please note that tax is not included in the grand total amount shown at the bottom of the page.
4. **Confirmation:** Once you've finalized your reservation, you'll receive an e-mail from our reservation system outlining all of the details of your reservation for your files. You'll receive an Acknowledgement Number on your reservations e-mail and can go back into the reservation system at www.womenoffaith.com at any time to review, modify (add real names to your rooming list) or cancel your reservations (remember at least by 3 weeks before the event).
5. **You are all set!** The hotel won't receive your reservation information until a couple of weeks prior to the event you're attending, if you call the hotel directly before that time they won't have your reservation information, so if you have any questions, please feel free to contact us at 888-49-FAITH! See you soon!